

# Finally!

# Forms

# on Demand

W-2 Wage and Tax Statement 2004  
COPY TO BE FILED WITH EMPLOYER'S FEDERAL TAX RETURN  
This information is being furnished to the Internal Revenue Service.

**ZZZ Mattress Company**  
A DIVISION OF SLEEPLESS SOFTWARE CORPORATION  
P.O. BOX 215, ANYPLACE, WA 98900-2386  
SEND INVOICE TO ABOVE ADDRESS  
ATTN: ACCOUNTS PAYABLE 2

**INVOICE**  
GB1104-2  
1 &  
CMFTSTL 10/14/03  
William R. Buyer, CSB

**PURCHASE ORDER**  
PO # 72638238  
PO Date: 02/07/2005  
Ship Via: Best available  
Pymt. Terms: Net 30  
Est. Delivery Date: 03/15/2005  
Purchasing Contact: 800-555-1212  
Page: 1 of 1

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	CHARGE CODE	TAX	PRICE	UOM	REQ. DTY.	REQUIRED DELIVERY
1	2,500	0	SPR-349-9 Spring coils, 9-1/2-inch, pre-washed	CA-101	M	7,281.38	U	100	11/30/03
2	50,000	10,000	STR-151-3 Mattress buttons, fabric wrapped	CA-102	M	2,000.00	N	1M	11/30/03
3	3,750	0	STR-742-2 Strapping, 1/2-inch, linear feet	CA-103	N	928.00	N	250	11/30/03

Original copy - do not duplicate. ORIGINAL

ACCOUNTING COPY

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Page: 1 of 1

UOM	DESCRIPTION	UNIT PRICE	EXT. PRICE
REINGS	KEOK A XX ASOPFC DSAP SDASDP	102.21	204.42
REINGS	SASIP DFAD DSSE SORHESA	127.59	127.59
REINGS	OROSF DSAPFI DSBL18SDP NLK KSDOPFN	102.11	204.42
REINGS	KULSDFLAR FOLKLR OTHENC SGLSOPFC	102.21	204.42
REINGS	REINW KSDARD KSDKRLASDC	102.21	204.42
REINGS	YOU KSDKASLE DNY	102.21	204.42
REINGS	TOE WSDVCHW DS KSDKSDKEN SD	102.21	204.42

Authorized Signature: *John Smith*

- invoices
- purchase orders
- packing slips
- quotes
- letterhead
- in-house forms
- W-2 and tax forms
- form letters
- signatures
- checks
- college transcripts
- transmittals

Replace preprinted forms with digital versions using

## ScriptServer PAN Electronic Forms

- Reduce printing costs to just plain paper and toner
- Produce PDF versions automatically
- Revise forms without waste - no more obsolete stockpiles or expensive reprints
- Avoid replacing forms destroyed by printer
- Create laser-sharp, high-quality PostScript™ forms
- Merge automatically with existing print files or legacy text files
- It even handles multi-part, multi-media requirements!

# Savings

## **How much do you spend to produce preprinted forms?**

Using ScriptServer's PAN Electronic Forms, you can reduce the expense of printing forms to the cost of paper and toner in your printer. You'll never need to pay up front for more supplies than you can use in a reasonable amount of time.

## **How much storage space do you need—and pay for—to keep your inventory of preprinted forms on hand?**

Would you like to eliminate that expense, or make better use of that shelf space? By switching to PAN Forms, you can reduce your storage requirements significantly.

## **How much money spent on preprinted forms ends up wasted because of changes needed after printing?**

Add to that what it costs for reprints. With PAN Forms, you can edit the electronic files and never have to dispose of obsolete forms or reprint forms again.

## **How much time and materials do you waste inserting and aligning preprinted forms when you load a line printer?**

Or to replace the forms lost in a paper jam, especially if you need to rerun the job? Eliminate unnecessary costs entirely when you use PAN Forms, and no longer waste time loading different forms in the same printer.

## **How much time and money is lost because forms are illegible or filled out incorrectly?**

Using PAN Forms, input errors can be corrected without the expense of using more preprinted forms. Legibility problem caused by poor handwriting or poor-quality line printers can be avoided by filling out forms electronically and printing them on a high-resolution PostScript printer. Faxes and E-mail of PDF files made using high-quality PostScript output are much easier to read.



**Save the up-front expense of preprinted forms**



**Reduce the administrative costs by consolidating your forms management into one electronic solution**



**Eliminate the continuing costs associated with misprinted, damaged or outdated preprinted forms**



**Eliminate the loss of preprinted forms destroyed by incorrect printer alignment or jams**



**Avoid the expenses incurred when forms are illegible or filled out inaccurately**

# Software

PAN Forms is a feature of the ScriptServer PAN Printing System, a print management utility for the UNIX and Windows based networks.

PAN Forms stores digital versions of your preprinted forms as Encapsulated PostScript files. Simply choose the form to print on. PAN Forms superimposes the ASCII text from your application onto the form's fields. The digital forms are replicas of your preprinted forms, so you can use your application's existing ASCII files with them, including files from Unix and Windows. Print the completed form to a PostScript-compatible printer through the ScriptServer PAN print queue. The form is sent to the printer only once per job, saving processing time on multiple copies. The image prints at the resolution of your printer—the higher the resolution, the better the image quality.



**Forms are stored digitally as EPS files**



**Use familiar commands and scripts to access and print electronic forms over your network**



**Superimpose ASCII text or PostScript from your application onto the electronic form**



**Any ASCII text or PostScript files currently printed on preprinted forms can be used with PAN Forms**



**Form images are sent to the printer only once per job to save processing time**



**PostScript files print at the resolution of your printer for highest possible image quality**

# Features

Printing high-quality business forms involves more than dropping text onto a background image. It also requires the ability to select text font and sizing, micro-adjustment of text placement, and the selection of special media and finishing options. PAN integrates these features, your data and form, and is ready to perform time after time, without expensive preprinted forms. PAN supports necessary, features like multiple copies with differences, such as "Customer Copy" and "Accounting Copy" captions, and the ability to place fixed text like Terms & Conditions on the reverse side of a duplex customer copy, without wasting printing resources and toner on in-house copies that don't require them.



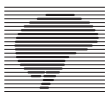
**PAN provides the detail-oriented tools necessary to produce high-quality business forms.**



**Supports complex forms such as multi-part, multi-page, multi-media**



**Maximizes the capabilities of your printing resources**



**GRAYMATTER**  
SOFTWARE CORPORATION

## Use ScriptServer PAN to output your forms in PDF


Starting with version 1.3 of ScriptServer PAN, you can create PDF files from any print job. Your business forms can be turned into PDF format on-the-fly, and placed in a directory for archival. PDF files are ideal for high-fidelity, portable electronic versions of your documents that can be attached to e-mail.

## Print professional-looking business forms – anywhere

The ScriptServer PAN TransForm technology in the up and coming version 2.0 will allow you to customize the look of your electronic forms without making changes to existing legacy applications. For example, you may print certain text in color, relocate text fields coming from your application, and print bar codes on your forms based on text field content! Call now for more information about this and other forthcoming capabilities.

**GB1104-2**  
**PURCHASE ORDER**

GB1104-2



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P.O. BOX 215, ANYPLACE, WA 98990-2386

SEND INVOICE TO ABOVE ADDRESS  
ATTN: ACCOUNTS PAYABLE

ALL DOCUMENTS MUST SHOW  
OUR PART NUMBER, ITEM NO.  
AND PURCHASE ORDER NO.

WASH. SALES TAX PERMIT 91-2-1772461-3  
WASH. DIRECT PAYMENT PERMIT 3-01137-6220-4

PURCHASE ORDER NO.  
GB1104-2

VENDOR NO.  
CMFTSTL


ORIGINATOR/BUYER  
William B. Buyer, CSB

PAGE  
1 of 1

DATE  
10/14/03

**TO**

COMFORT STEEL CORP.  
14423 Swann Street  
Suite 120  
Pittsburgh, PA 13289



**SHIP TO**

ZZZ MATTRESS CO.  
2341 Insomnia Loop  
Suite 800  
Anyplace, WA 98990-2386

**ZZZ USE ONLY**

F.O.B.	Point of origin
PAYMENT TERMS	Net 30
VIA	Best way
FRY. TERMS	Verbal of 10/13/03
CONFIRMING	Bill Buyer
INVOICE APPD. BY	

ITEM NO.	QUANTITY	QTY VARIATION ACCEPTABLE	PART NUMBER	DESCRIPTION	CHARGE CODE	TAX EXEMPT	PRICE	LIM	PKG. QTY.	REQUIRED DELIVERY
1	2,500	0	SPR-349-9	Spring coils, 9-inch, pre-washed	CA-101	N	7,281.38	U	100	11/30/03
2	50,000	10,000	BTN-151-3	Mattress buttons, fabric wrapped	CA-102	N	2,000.00	M	1M	11/30/03
3	3,750	0	STR-742-2	Strapping, 1/2-inch, linear feet	CA-103	N	928.00	M	250	11/30/03
							10,209.38			


\*\* TERMS AND CONDITIONS OF SALE \*\*

Seller shall furnish the item listed above upon the terms and conditions and pursuant to the instructions on the front and back hereof, which, together with any drawings and specifications submitted by Buyer, if any, shall, upon your acceptance of this order, constitute the full and complete contract of the parties.

THE ABOVE NAMED PURCHASER ACQUIRES OTHERWISE TAXABLE ITEMS TAX-FREE, PURSUANT TO WASHINGTON STATE CODE SECTIONS 9A.02.030 AND 9A.02.031. WE UNDERSTAND THAT IT IS A MISDEMEANOR TO GIVE AN EXEMPTION CERTIFICATE TO THE SELLER FOR TAXABLE ITEMS WHICH WE KNOW, AT THE TIME OF PURCHASE, WILL BE USED IN A MANNER OTHER THAN THAT EXPRESSED IN THIS CERTIFICATE AND, UPON CONVICTION, WE MAY BE FINED UP TO \$500 PER OFFENSE.

Original copy - do not duplicate.

ORIGINAL

  
 BY: \_\_\_\_\_  
 PURCHASING AGENT

Logo or address change?  
Make changes without discarding old form stock.

Text not lined up with fields?  
Every field is perfect, without stock-mounting and page lineup hassles.

Save time and money!  
Barcode for better postal rates and improved efficiency.

Fine print a little hard to read?  
Laser-sharp quality – each an original.

Worried about compatibility?  
Text is merged from your existing flat ASCII or PostScript-generated print files.

Signing too many forms?  
Add an electronic signature.

**Call us for a FREE proof-of-concept form of your choice.**

### Electronic Forms Demo

To demonstrate how easy it is to print forms on demand using ScriptServer's PAN Forms and other print management features, we offer a 30-day free trial, complete with unlimited technical support. Contact our ScriptServer PAN sales department at **1-800-477-0348** or **sales@graysoft.com**, and request a fully functioning copy of ScriptServer PAN software. Software can be downloaded from our ftp site or mailed to you in CD-ROM. Our ScriptServer PAN sales department can also answer your questions about Electronic Forms and integrating ScriptServer PAN into your printing system. Information is also available on our web site at **www.graysoft.com**.

If you need help creating a digital version of one of your forms to test our product, send us a hard copy and we'll make a proof-of-concept file for you.

**We're sure you'll agree that using PAN Forms is the simplest and most economical method of filling out and printing forms—while gaining total control of your networked enterprise printing environment with ScriptServer's other print management features.**

# In a nutshell

For many years companies have used pre-printed forms for quotations, invoices, letterhead, checks, and so on. However, with modern laser printers, it is now possible to eliminate the pre-printed form and print the form background image and the data on the page at the same time.

The ScriptServer PAN Printing System has been specifically designed to support centrally administered organization wide printing of high quality single and multi-part electronic forms in the context of a more general distributed printing facility which supports a range of operating systems platforms. The system is built around a new and highly intuitive method for constructing device independent descriptions of complex print jobs. These descriptions not only encapsulate the details of the job and provide a crisp interface to end-users, they also form the basis for the organization of all of the various administrative aspects of the system into a readily comprehensible whole.

In summary, the combination of capabilities provided by the ScriptServer PAN architecture results in an exceptionally capable electronic form printing system which can provide several important advantages for organizations of any size. First, the fact that PAN areas may contain multiple printers means that high volume is possible when printing large numbers of forms. Second, flexibility in the allocation of printers is improved since the same results may be obtained from different types and different makes of printers. Third, reliability is improved because the failure of a single printer in the area does not prevent continued production of the form. Fourth, since pre-printing of a large number of forms is not required, it is quite straightforward and inexpensive to make changes to the forms. Finally, if a company is using a large number of pre-printed forms a substantial amount of money can be saved by converting to electronic forms.

## System Specs

Disk space approximately 200 megs

## Printers Supported

All major manufacture's of printers with PostScript Level 2 and PCL 5 or 6 capable

## Operating System Supported

IBM AIX, HP Tru64, HP-UX, Linux, SUN Solaris, Windows 2000 & 2003 Server.

## Client Operating System Supported

IBM AIX, HP Tru64, HP-UX, Linux, SUN Solaris, Windows 2000 Pro & XP Pro



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